



**Van Buren County SAFE Coalition**  
**July Meeting Minutes**  
**Location: VBCH Community Services Center**  
**Tuesday, July 19, 2016**  
**9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Heidi Bainbridge – IPFS Supervisor, Gloria Brown – Other Organization, Ray Brownsworth – Healthcare, Julie Chapuis – Schools, Melissa Daugherty – Youth Serving Organization, Phil Davis – Behavioral Health, Susan Frey – Military & Other Organization, Ginger Knisley – Other Organization, Lee McIntosh – Law Enforcement, Kris Rankin – IPFS Coordinator

**June Minutes approved by:** Heidi Bainbridge **Second:** Ray Brownsworth

**Topic:** Safe & Health Kids Fair – July 26, 2016 – 5 to 7 pm – Roberts Memorial Building

- Melissa shared that the Kids Fair is next Tuesday, July 26 from 5-7 pm. Kris shared that a couple people have signed up to help, but the coalition could still use more people to help if they are interested. The coalition will be giving away crayons and PBS Kids coloring pages. Melissa shared that the fair can use help in general so everyone is welcome to come and help – they will have a job for you to do.
- Gloria asked if there are kids from the school helping. Kris shared that there are two at this time and one of those will be in the Clifford costume. Melissa will be sending out a text today to the YLC members to try and get more volunteers.

**ACTION STEP:** Work at the Kids Fair

**By Whom:** Any Coalition Members who want to help with the Kids Fair

**By When:** July 26, 2016

**Topic:** Tobacco Annual Conference

- Melissa shared it was last Tuesday in Des Moines and she attended it. Not a lot is changing for the coalition this year with the tobacco grant. The coalition staff is working with a couple of work sites to become tobacco free. Keosauqua Care facility plans on being tobacco free as of July 1, 2016. There is also work being done to get written tobacco free policies for the ball diamonds. They do already have ordinances in place, but they do not have written policies.

**ACTION STEP:** None

**Topic:** Iowa Partnerships for Success Capacity Work

- Kris shared that the Capacity Workbook has been approved. The coalition continues to work on increasing its membership and capacity with a more diverse group of people. Kris contacted Optimae last month and they have agreed to have someone from their agency become a member of the coalition. Kris also contacted Jennifer Plowman, 4-H Youth Coordinator, and she has agreed to become a member of the coalition. Melissa is working with PAT to have a member of their program become involved with the coalition. Kris asked Susan if she would be willing to help the coalition understand how it can serve military members in the community and recruit some of them to join the coalition work. Susan said there are three commissioners that would be a good source and she will talk with them. Phil Davis and Nancy Dewes of R&R Counseling Solutions have also begun to be a part of the coalition and some members of the ministerial association are also interested in participating in the coalition.

**ACTION STEP:** Invite Community Members to the table who are part of the following areas: Military, Activity Providers, Parents as Teachers, and Faith Based Community Members

**By Whom:** All Coalition Members if they choose & specifically: Kris Rankin – Optimae, Melissa Daugherty – PAT, and Susan Frey – Military Personnel

**By When:** August 16, 2016

**Topic:** Iowa Partnerships for Success Alcohol Restrictions for Community Events at Privately Owned Facilities

- Kris shared that Kitty Bogle, Sieda Community Action, is unable to be here today and she has been working on a spreadsheet for this strategy. So, the coalition will work on this strategy to plan who can meet with different facility owners/managers and talk with them about the events they are holding and the types of policies they could enact to keep youth alcohol free in Van Buren County. Heidi asked that coalition members while attending community events over the summer be aware of alcohol at them and how it is being served, controlled and monitored and bring that information to the coalition meetings or email Kris. This information will be helpful for the coalition as it begins to implement this strategy and the Alcohol Restrictions in Public Places Strategy. The coalition is not moving on these strategies quite yet, but it needs to be gathering information as the year progresses.

**ACTION STEP:** None

**Topic:** Iowa Partnerships for Success Media & Social Host Work Groups

- The coalition members broke into two work groups. One addressed the Local Social Host Ordinance Strategy and the other addressed the Underage Drinking Media Campaign Strategy for the IPFS Project.
- The Social Host workgroup reported: The coalition increased its capacity to implement by engaging the county attorney, sheriff's office and some other key players; developed an information packet containing information on the state ordinance vs a local ordinance, FAQ on what a social host ordinance is with info on what it would do for the community, the town hall data that shows the community supports the ordinance, a map of counties/cities with a social host ordinance, the state law, and samples from other counties including the Jefferson County Ordinance; collected samples from other counties; reviewed the issues at the town hall meeting; discussed that the cities and county do not have an ordinance; chose the Jefferson County Ordinance to fashion the local one after; a draft of a local ordinance has been created, shared with the county attorney, and the county attorney has supplied the coalition with his feedback and modifications; started providing education to the community through articles; Kitty is getting information from the Jefferson County Assistant Attorney so that can be shared locally; there will be a letter to the editor; and there will be updates on local partners Facebook pages. The final steps will be to have the sheriff's office review it and then present it to the Van Buren County Board of Supervisors for Approval. Ginger, Julie and Susan have all agreed to attend a Board of Supervisors meeting in August once the reviews and revisions are completed to present the ordinance to them.
- Phil pointed out the need to address alcohol use on the river by youth because of the lack of supervision and enforcement. It would fit under the Alcohol Restrictions in Public Places especially in the education piece. Ginger commented that it presents unique issues.
- The Media Campaign workgroup reported: At the June coalition meeting the workgroup chose the formats and specific ads to be used in the county for the campaign and the coalition members in attendance approved those choices; workgroup members are contacting the libraries, school, hospital, and billboard owner to have places to utilize the campaign; Kris will be sharing the social media graphics on Face Book today so that others can share it on their pages; Kris will be ordering the posters so they can be hung in the community next month. The billboard is not currently available and the budget will not allow it to be utilized until the next fiscal year. Heidi asked for ideas on where to hang the posters. Julie shared that the school may have digital options for sharing information that the ads would be able to go on. Heidi mentioned 1<sup>st</sup> Iowa State Bank may allow the coalition to have the ad on their electronic billboard. Susan mentioned the court house for posters. The pool was mentioned. Lee mentioned Lacey State Park. Bathroom stall doors can be a really good spot to hang posters.

**ACTION STEP:** Continue to work on the approved strategies

**By Whom:** All Coalition Members

**By When:** September 29, 2016

**Topic:** Other Business

- Heidi shared that she talked with Larry Thomas and Lee Pharmacy is offering envelopes for controlled substance medication take back. If a community member wants to dispose safely of a controlled substance they can go to Lee's and ask for an envelope and then mail back their unused controlled substance medications. Brad Hudson has also applied for a drop box for the Sheriff's Office. Kris shared that the Jefferson County Law Enforcement Center, has a permanent drop box already. The coalition will be promoting this new service in the newspaper and online soon.

**Next Meeting:** Tuesday, August 16, 2016 at 9:00 a.m. at the Van Buren County Hospital's Community Services Center Conference Room.

**Meeting Adjourned:** At 9:40 a.m.

\*Meeting minutes are only a summary of the meeting. For a recording of the full dialogue of the meeting you may contact the coalition office.